

RULES OF INGLEWOOD GOLF CLUB (INC)

NAME AND DESCRIPTION

1. The Club shall be called “**Inglewood Golf Club (Incorporated)**”.

OBJECTS

2. The objects of the Club are to provide for members a golf course, grounds and Clubhouse, and to supply them with all things incidental to the playing of golf, and its funds are to be applied to the furtherance of these objects.

MEMBERSHIP

3. (a) The Club shall consist of those members who have been elected, or may from time to time be elected in accordance with the Rules of the Club.

- (b) Members shall be of the following classes:-

- Life Members
- Full Playing Men Members
- Mid Week Men Members
- 9 Hole Men Members
- Country Men Members
- Full Playing Women Members
- 9 Hole Women Members
- Country Women Members
- Junior Members under 19
- Junior Members 19 to 22
- Non-Playing Members
- First Year Members
- Summer Members

- (c) All categories of membership other than Country, Junior Member under 19, Non-Playing and Summer Members shall be entitled to voting rights and to take part in the management of the Club.

Full Playing Woman Members shall be entitled to vote at any General Meeting of the Club but only in respect to matters pertaining generally to the Club as a whole and in particular shall not be entitled to vote on matters affecting Men Members only. Every member present at any Meeting who is entitled by the Rules to vote shall have one vote.

- (d) If at any time or times the membership list of the Club shall be closed, preference shall be given to new members nominated to fill any vacancies occurring who shall reside within the Inglewood County OR a radius of eight miles of the Inglewood Post Office.

PATRON

4. There may be a Patron of the Club who shall be elected at the Annual General Meeting.

OFFICERS

5. (a) The Officers shall be a President, one Vice-President, a Captain, a Vice-Captain, a Secretary and a Treasurer with a Committee comprising seven other members and the President of the Women’s Committee, to be included an additional member of the main committee thereby bringing the number of members of the Committee to eight. Such member shall have full voting rights at Committee Meetings to be elected by the members of the Club at each Annual General Meeting and who shall hold office until the Annual General Meeting next following their election but shall be eligible for re-election. The President, Vice-President, Secretary, Treasurer, Captain and Vice-Captain shall be ex-officio members of the Committee. The President shall be the chief executive officer of the Club.

- (b) A nomination form containing the names of a member or members willing to act as officers and as members of the Committee together with those of the proposers and seconders shall be delivered to the Secretary seven clear days before the date on which the Annual General Meeting is to be held and the Secretary shall forthwith post the same in the Clubhouse. If the number of members nominated for the various offices is equal to the number of officers required the members nominated shall be declared elected; if the number nominated for any office exceeds that required the members present shall out of those nominated elect by ballot one or more (as the case may require); if the number nominated is less than that required all nominations for that office shall be disregarded and the members present shall elect members to that office from members nominated at the meeting. Notice of the date on which the nominations close shall be embodied in or accompany the notice calling the Annual General Meeting. Members shall record their votes for the full number of candidates required to fill the positions vacant and any ballot paper not fulfilling this requirement shall be invalid.

(c) Any member of the Committee absenting himself without leave from three consecutive meetings shall vacate his seat. The Officers and the Committee (or any one of them) may be removed by a resolution of a General Meeting of the club.

(d) Each year two members of the Committee of seven shall retire in order of seniority, but maintaining the right to seek re-election.

CASUAL VACANCIES

6. Any vacancy occurring in the position of officers or members of the Committee elected as aforesaid shall be filled up by the Committee pending the next Annual General Meeting, when the person filling such vacancy shall retire.

COMMITTEE MEETINGS

7. The Committee shall meet at least once in every month and in addition as required upon notice in writing from the President, Captain, Secretary or Treasurer. At such meetings the President shall be the Chairman and in his absence the Vice-President and in the absence of both these officers the members of the Committee or any Sub-Committee appointed by the Committee present shall elect their own Chairman and such Chairman in addition to his own vote shall have a casting vote.

QUORUM

8. At any General Meeting twenty members and at any Committee Meeting six members shall form a quorum. Any General Meeting or Committee Meeting at which a quorum shall not be present may be adjourned by the members present to such a day within one month as they may appoint.

SECRETARY AND TREASURER

9. (a) The Secretary shall perform such duties in relation to the Club and its activities as the Committee shall require him and (inter alia) he shall conduct the correspondence and shall have custody of the Common Seal, Title Deeds and other Documents belonging to the Club, he shall keep full and correct minutes of all Committee and General Meetings, he shall also keep a list of members with their addresses and shall notify them of all General and Special General Meetings.
- (b) The Treasurer shall receive and issue receipts for all moneys due and payable to the Club. He shall pay into such Bank as the Committee may from time to time direct to the credit of the Club all moneys he may receive. All operations on the account of the Club at the said Bank (except the endorsement of cheques or other Bills of Exchange lodged to the credit of the Club's account which may be done by him alone) shall be by him and one member of the Committee or as the Committee may from time to time authorise. He shall table all the latest original bank statements at every Committee Meeting and submit to the Annual General Meeting a statement of the assets and liabilities of the Club as at the 30th day of September last preceding together with an account of the income and expenditure for the twelve months preceding such date. Provided the Club's accounting, including monthly and annual reports, is closely overseen by a Chartered Accountant, no review or audit of the annual financial statements is required unless a review or audit is requested by 5% of the members at a properly convened meeting.

(c) The honoraria of the Secretary and Treasurer shall be fixed by the members of the Club at each Annual General Meeting.

(d) Should the aforementioned duties be combined then the Committee shall fix the honorarium or salary and the Rules of the Club shall "mutatis mutandis" apply.

MANAGEMENT

10. The Management and control of the affairs of the Club shall be vested in the Committee who may exercise all powers and all acts and things which may be exercised or done by the club and which are not expressly directed or required to be exercised or done by the Club in General Meetings.

POWERS OF COMMITTEE

11. Without prejudice to the general powers of the Committee it is hereby expressly directed that the Committee shall be entrusted with and may exercise and perform the following powers and duties:-

(a) To purchase, take on lease or in exchange, hire or otherwise acquire, any real and personal property (including livestock) and any rights, privileges or easements, provided that the Committee shall not purchase, or take in exchange, any freehold or leasehold land without being authorised to do so by the Club.

(b) To sell, improve, manage, develop, cultivate, exchange, lease, sub-lease, mortgage, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the club, provided that the Committee shall not sell or lease any part of the playing area or exchange any freehold or leasehold land of the Club without being authorised to do so by the Club.

(c) To construct and maintain buildings, roads, bridges, reservoirs, watercourses, pipes, wells, pumps, fences, bunkers, machinery and other works and conveniences as they may consider necessary for the use of the Club.

(d) To borrow or raise money upon mortgage or pledge of the real or personal property of the Club or any part of parts thereof or upon debentures or mortgage debentures of the Club and to issue such debentures, or mortgage debentures, charging the whole or any part of the assets of the Club and if it be deemed expedient, to execute mortgages to secure such debentures or mortgage debentures or to borrow money from bankers or other persons with or without security.

(e) To enter into all such negotiations, contracts and agreements in the name and on behalf of the Club as they may consider expedient for the purposes of the Club.

(f) To provide a Common Seal for the Club and to make regulations for its safe custody and use and to make and to execute all such instruments and assurances as may be necessary, provided that the Seal of the club shall not be affixed to any instrument except in pursuance of a resolution of the Committee of the Club, and in the presence of two members of the Committee for the time being or of one member of the Committee and the Secretary for the time being.

(g) To invest the funds of the club in such manner as they shall think fit.

(h) To make By-Laws for the regulation of the Clubhouse, grounds and links, and for the arrangement and control of games and matches. The Committee may from time to time appoint Sub-Committees consisting of a member or members of the Committee or a member or members of the Club to act on its behalf in any particular matter but subject always to the general control of the Committee.

(i) To impose a penalty of suspension for such period as the Committee may deem fit upon any member who may wilfully and continually neglect to observe all or any of the By-Laws or Rules.

(j) To alter the nature of any member's membership.

(k) To close the list of members at, and for such time or times, and subject to such conditions as they may deem expedient, or otherwise to limit or regulate, the number of members of the Club.

(l) The Committee may in its absolute discretion waive payment of, or refund to any member, the whole or any part of the subscription payable or paid by such member.

(m) To remove or modify if they see fit, any terms of disqualification imposed on a member or members for being in arrears with subscriptions.

CLUB FINANCIAL YEAR

12. The Club financial year shall be deemed to commence on the 1st day of October and end on the 30th day of September in each year.

GENERAL MEETING

13. (a) The Annual General Meeting of the Club shall be held during the month of November at such time and place as the Committee may determine for the purpose of electing officers and members of the Committee and, if necessary, an Auditor or Financial Reviewer, and of transacting such other business as may be brought before it. Such meeting shall be convened by notice posted in the Clubhouse 21 days prior to the meeting, and by notice posted in the local newspaper 14 days and seven days prior to the date fixed for the holding thereof. At such meeting the Committee's Report and the Treasurer's Balance Sheet and Statement of Accounts for the past year shall be submitted for adoption.
- (b) A Special General Meeting may be called by direction of the Committee at any time and shall be called by the Secretary within 14 days after receipt of a requisition to that effect signed by not less than ten per cent of Full Playing members of the Club specifying the

Subject to be discussed at such meeting. Such meeting shall be convened by notices as required in Clause 13 (a) specifying the matter to be discussed thereat. No business shall be transacted at any such Special General Meeting except that of which notice shall have been given as aforesaid.

(c) The Chairman shall decide any resolution of any General Meeting upon the voices or a show of hands in the first place but any five members may require a ballot. In case of equality, the Chairman shall have an original as well as a casting vote.

ELECTION OF MEMBERS

14. All members other than Life Members shall be submitted for election in accordance with the provisions of this Clause. Every candidate for membership shall be proposed by one member and seconded by another member on a nomination form duly approved by the Committee. Such candidate personally shall also sign such nomination form and then such candidate shall be submitted for election by a majority vote of the Committee at its first meeting following receipt by the Secretary of such nomination form. No rejected candidate shall be eligible to be again nominated for six months after the date of rejection. The Committee may hold the proposer of any elected candidate responsible for his entrance fee and first year's subscription.

NOTICE TO NEW MEMBERS

15. On the election of a new member the Secretary shall at once give notice thereof to such new member. Entrance fees and subscriptions are to be paid to the Secretary in advance and if not paid within two months from the date of notice of election, the election shall be null and void. Every member shall be deemed to agree to be bound by the Rules and By-Laws of the Club and the payment of entrance fee and/or annual subscription shall be conclusive evidence of such agreement.

CHANGE OF MEMBERSHIP STATUS

16. Any member may apply to the Committee for, and the Committee on such application, shall have power to grant to such member a change of membership status.

ENTRANCE FEES

17. The Annual Meeting may at any time impose and charge an Entrance Fee for all new members, which shall be payable within such time, and by such instalments, as the Committee may determine in either the general or the particular case. Any member of any Golf Club on the Register of the New Zealand Golf Council having a similar Rule to this, who has paid an Entrance Fee on admission to such Club, shall, if elected a member of this Club, be admitted without payment of any Entrance Fee, unless the Entrance Fee paid by him to the former Club was less than the Entrance Fee for the time being fixed by the Annual Meeting of this Club, in which case he shall pay the difference as an Entrance Fee.

SUBSCRIPTIONS

18. (a) The annual subscriptions shall be such sums as the Annual Meeting shall from time to time determine.
1. All adult subscriptions are payable in full by 31 January each year. However, if a member needs to adopt spread payments, as in 2 below, a lesser payment equal to a summer subscription will be accepted by that date by arrangement with the Treasurer or Assistant Treasurer.
 2. Should a member arrange to make spread payments, an additional \$20 service charge will apply and payments, which must be by bank Automatic Payment, may be made, by mutual agreement, in either of the following ways:
 - 2.1 Deposit equal to summer subscription by 31 January; balance (including \$20 service charge) in two equal payments by 31 March and 31 May.
 - 2.2 Deposit equal to summer subscription by 31 January; balance (including \$20 service charge) in equal monthly payments commencing by 28 February with completion by 31 August.
 3. A new member's nomination form must be accompanied by a deposit at least equal to a summer subscription. On admission to membership, a new member will receive an invoice for the balance of subscription, calculated according to these rules, and will have one calendar month from receipt of invoice to arrange payment as in 1 or 2 above.
 - 3.1 New members joining after 31 March will pay reduced subscriptions calculated pro-rata on the number of complete months remaining to 31 January, but in all cases at least equal to a summer subscription.

4. Junior non-competition members will be required to pay the appropriate subscription before any play each year.

5. A member who defaults any scheduled payment required in terms of these rules will, unless acceptable arrangements are made with the appropriate committee representative, be removed from the handicap system and forego all membership rights until all arrears are made up.

(b) Mid-week playing members shall pay a subscription \$75 less than the subscription fixed for Full Playing Members in the year current at the time. Mid-week members may use the Clubhouse on any day. They may play on the course on all days except Saturdays, Sundays and Public Holidays and such special occasions as may from time to time be determined by the committee but have no rights over Woman Members on Women's official competition days, but are not excluded from any open tournament.

UNPAID SUBSCRIPTIONS

19. (a) No member shall compete for any prize until all money owing by him to the Club shall have been paid, provided that for the purpose of this Rule 19(b) only, but not otherwise, a member's subscription shall not be deemed to be owing by him until the 1st day of May in each year or such other time as may be fixed by the Committee. The penalty for any breach of this Rule is disqualification. The acceptance of an Entrance Fee for a competition by an officer or servant of the Club shall not exonerate any member from this penalty.

(b) No member shall be entitled to vote at any General Meeting of the Club unless he shall have paid any Entrance Fee due to the club at the time of such meeting, or if his annual subscription is more than two months overdue.

COUNTRY MEMBERS

20. The only members eligible for nomination as Country Members are full playing members of a Club affiliated to the New Zealand Golf Association who reside outside a radius of eight miles from the Inglewood Post Office. The number of Country Members shall not exceed one hundred.

NON-PLAYING MEMBERS

21. Non-Playing members are entitled to the Club privileges other than playing on the links and taking part in the management of the Club.

JUNIOR MEMBERS

22. Any junior applicant for membership under 23 years of age as at next 31 December may be admitted as a Junior Member in one of two classes, i.e. 19 and under 23 years old as at 31 December next or under 19 years as at 31 December next after being proposed and seconded in the ordinary way, by a resolution of the Committee of the Club and on attaining the age of 23 years the provisions of Clause (e) of the Rule shall apply to such Junior Members.

(a) Parents of a Junior Member, being members of the Club, or the members who proposed and seconded a Junior Member whose parents are not members of the Club, shall be held responsible for payment of his or her fees and any other expenses incurred by such Junior Member and also for his or her good conduct and behaviour.

(b) Junior Members (both boys and girls) shall have the privileges of playing on the links only at such times as the Committee may from time to time determine.

(c) Junior Members shall only be eligible to enter for such class of competitions as the Committee shall from time to time determine.

(d) Junior Members shall be entitled to use portions of the Clubhouse and at such times as the Committee may from time to time determine.

(e) A Junior Member who attains the age of 23 years shall thereupon cease to be a member of the Club, unless he or she be elected in accordance with these Rules as a member of another class. If there is no available vacancy for such Junior Member in the class to which he or she desires admission, the Committee shall have the power to allow such Junior Member to retain all the privileges and be subject to all the obligations of Junior Membership, until such vacancy becomes available.

(f) The number of Junior Members shall not exceed such number as the Committee may from time to time determine.

(g) Any person belonging to the undermentioned groups applying for membership as an Ordinary man Member of the Club who is:

A Junior Member of the Club who has been an active playing Junior Member for two years immediately prior to attaining the age of 23 years, OR

A Junior Member of a Golf Club affiliated to the New Zealand Golf Association who has been an active playing Junior Member of such affiliate Golf Club for three years immediately prior to attaining the age of 23 years

may make written application to the Committee for some relief in regard to the payment of the Entrance Fee payable by members on election as an Ordinary Member of the Club.

The Committee may require any such class of applicant for Men Membership applying for relief to supply information on their financial position and to appear before the Committee. Each application shall be dealt with individually, and the Committee in its discretion may refuse such application for relief or reduce the amount payable as an Entrance Fee in an individual case or extend the time for payment of the Entrance Fee or make the Entrance Fee payable by instalments, but no such relief shall extend after such member has attained the age of 25 years.

(h) In all cases where the Committee has granted relief under this Rule to the above classes of applicants, the provision of Rules 17 and 18 regarding the dates and times of payment of the Entrance Fee only, shall be modified to coincide with the terms of relief granted by the Committee.

(i) The Committee may make such reduction in the subscription of Junior Members who are attending school or college as it considers appropriate.

SUMMER MEMBERS

23. A restricted membership for the summer period 1st October to 1st February. Subscriptions for summer membership shall be set by the Committee. During the summer period Summer Members are entitled to full playing rights and Club privileges other than taking part in the management of the Club.

NINE HOLE MEMBERS

24. Nine hole members are entitled to only nine holes of golf at any one time.

LIFE MEMBERS

25. Any member who has rendered significant service to the Club may at a General Meeting of the Club, after due notice to members has been given, be elected a Life member without payment of further subscription.

VISITORS

26. (a) Visitors domiciled in New Zealand being members of a Club affiliated to the New Zealand Golf Association and visitors domiciled overseas on being introduced by a member (other than Junior Member) by their names being entered in the visitors' book and subject to the payment of ordinary green fees, may have the use of the Clubhouse and links.

(b) The Committee may permit visitors to use the links at any time with or without payment of green fees.

(c) Members shall be held responsible for the conduct on the links or in the Clubhouse of any visitors they may introduce and for the payment of any green fees payable by such visitors.

(d) Visitors shall not be eligible to play in Club competitions except by permission of the Committee.

(e) Members shall be permitted to be accompanied by their friends into the Clubhouse.

(f) The Committee may from time to time in its absolute discretion limit the operation of the preceding provisions of this Clause and the rights of members thereunder either wholly or in part.

ABSENT MEMBERS

27. Any member of the Club who shall give notice in writing to the Secretary of his intention of changing his place of residence to a place not less than one hundred miles from the Post Office at Inglewood for a period of not less than six months may, at the discretion of the Committee, be placed on the list of absent members, and the Committee shall have power to

make such abatement in the amount of the annual subscription payable by such member as the nature of the case may justify; provided that such annual subscription shall not be reduced below \$6.00 per annum. No member, while on the absent list, shall be entitled to use the links.

WOMEN MEMBERS

28. (a) The Women Members of the Club shall elect from their number a Sub-Committee of ten and up to thirteen consisting of President, Vice-President, Captain, Secretary, Treasurer, Handicap-Manager and seven members, six of whom shall at all meetings of such Sub-Committee form a quorum.
- (b) The Women's Sub-Committee shall have the power to issue handicaps and to arrange, subject to the regulations of the Committee of the Club, competitions and matches for Women and, subject to the Rules of the Club, to deal with all other matters with which the Committee of the Club may, by resolution, empower the Womens' Sub-Committee to deal.
- (c) In all matters not specifically provided for in this Rule, the Rules of the Club shall "mutatis mutandis" apply to Woman Members.

EXPULSION OF A MEMBER

29. The Committee may cancel the membership of any member whose conduct is such, as in the opinion of the Committee, to render such member's continued membership undesirable or likely to endanger the character, good order or welfare of the Club, provided such member –
- (a) Shall have previously been notified in writing of the charge against him and shall have been given an opportunity to reply to same.
- (b) Shall have the right of appeal to a General Meeting of the Club if within 14 days of being notified as aforesaid of such cancellation, he shall give notice in writing to the Secretary claiming a review of such decision, in which case such member shall be entitled to attend such General Meeting and defend himself against the charge, but not to vote. If after the hearing of such appeal, the members at such General Meeting shall, by vote, decide that such appeal shall be allowed, then and in such case such cancellation shall be revoked but otherwise stand.
- (c) In the event of the expulsion of any member the name of such member shall be removed from the list of members of the Club and he shall cease henceforth to belong to the club or to have any claim against the property of the Club or a refund of any subscription or Entrance Fee paid by him.

RESIGNATION OF MEMBERSHIP

30. (a) A member may resign his membership of the Club by giving notice in writing to the Secretary of his intention so to do by paying such subscription or fees as the Committee shall determine as being due by him in the circumstances, and by having such notice accepted by the Committee.
- (b) Any member, who gives such notice of resignation during the period between the closing day of any one year and the opening day of the next succeeding year, shall not be liable for his subscription payable in respect of his past status for that succeeding year.
- (c) Any member giving written notice of resignation to the Secretary during the currency of the financial year, but after the opening day, shall be liable for half the annual subscription provided such resignation is submitted prior to 31st July in the club year and the full subscription thereafter for the whole of such year, save that the Committee may in the case of removal of residence, or sickness, or for other sufficient reason, remit such portion of any subscription or fees as it may in its absolute discretion decide upon.

PROHIBITION OF PERSONAL PECUNIARY PROFIT

31. No part of the income or property of the Club shall be transferred directly or indirectly by way of profit to any Club member, or to any person associated with any Club member, or to any person associated with any member, for services rendered, or for goods supplied, or by way of interest on moneys borrowed from, or by way of rent for premises let or leased to the Club by any Club member or any person associated with any Club member, provided that such remuneration for his or her services, goods, moneys, or property, does not exceed the remuneration which would usually be paid for such services, moneys, goods or property. The members of the Club or any person associated with the Club shall not be able to determine or materially influence the amount or nature of any benefit or advantage accruing to themselves or associated persons.

AMATEUR STATUS

32. All members of the Club shall be amateur golfers and any member becoming a professional golfer shall "ipso facto" cease to be a member of the Club.

COMPETITION RULES

33. The Rules of the Game of Golf as adopted from time to time by The Royal and Ancient Golf Club of St Andrew's, excepting so far as they are modified by the By-Laws and Local Rules of the Club, shall be the Golf Rules of the Club.

CLUB COLOURS

34. The colours of the Club shall be Black and Maroon.

DOGS

35. Dogs shall not be allowed in the Clubhouse or on the course.

ALTERATION OF RULES

36. The Rules of this Club may be repealed, altered or amended, or new Rules made, by a three-fifths majority of members voting at any General Meeting of the Club, provided that notice of such repeal, alteration, amendment or new rule, shall have been duly given by posting the same in the Clubhouse and where these rules require notice to members, such notice may be given by mail or by electronic means including email or by personal delivery at least seven days prior to the date fixed for such meeting.

INTERPRETATION

37. Except where the context requires a different interpretation in these Rules, the masculine includes the feminine and the singular the plural.

DISSOLUTION

38. Upon a resolution requiring the Club to be wound up voluntarily being passed and confirmed by the Club in accordance with the provisions of Section 24 of The Incorporated Societies Act 1908, the Club shall first offer its funds and property to the New Plymouth District Council to enable establishment of a municipal course but if the said Council shall not be prepared to take over the Clubs assets and liabilities, then the Club shall by subsequent resolution direct the method of disposition of its funds and property and notice of such resolution shall be sent to the Registrar of Incorporated Societies.

Passed at Annual General Meeting 18th November 2014

Signed: Name:
.....Position:

Signed: Name:
.....Position:

Signed: Name:
.....Position:

